

# Keeping Pests out of the Office is Everyone's Responsibility

Do your part to maintain a clean office environment so that pests don't make your workspace their living space.  
Here's how you can help:

- ✓ *Store food and drinks in tightly sealed containers.*
- ✓ *Bring all dirty dishes to the kitchen and clean them properly - even food that has been sitting out for a few hours can entice pests.*
- ✓ *Clean any spills immediately, even if it is just water.*
- ✓ *Wipe down your workspace daily to remove residue that may attract pests.*
- ✓ *Dispose of all waste properly - what is trash to us is a gourmet meal to a pest!*
- ✓ *Dispose of old food at the end of each week to keep refrigerators clean and smelling fresh.*
- ✓ *Monitor any plants you may have in your workspace to make sure they aren't providing shelter to pests.*
- ✓ *Report all kitchen and bathroom leaks to building management immediately.*

When it comes to managing pests, proactive steps like these are your best bet to ensuring a clean office environment. Should you spot a pest in the office, please notify building management immediately so that we can contact one of Orkin's licensed pest control professionals.

Thanks for doing your part to prevent office pests.



COMMERCIAL SERVICES