

Recognizing Excellence in Advising

Award Options

- I. **Outstanding New Advisor Award**: Professional or faculty advisors are eligible for this award
 - Nominees must have a minimum of 1 year, but not more than 2 years, of advising experience.
 - Strong interpersonal skills.
 - A strong, demonstrated knowledge of institutional academic policies and procedures.
 - Engages in promoting or supporting developmental advising.
 - Frequency of contact with advisees: examples include advising appointments, campaigns, email outreach, phone outreach, workshops or department events.
 - Evidence of advising in an academic advising program that supports the mission and vision of MSU Denver.
 - Appropriate referral activity (includes referring students to resources appropriately along with providing faculty and staff with appropriate referral information).
 - Participation in and/or support of advisor development programs.
 - Evidence of success in student retention, by advisor or department.
 - Perceptions from colleagues of nominee's advising skills.
 - Caring, helpful attitude toward advisees, faculty, and staff.
 - Monitoring student progress toward academic and career goals.

- II. **Outstanding Professional Advisor Award**: Defined as an individual whose primary role at MSU Denver is the direct delivery of advising services to students. Nominees must spend at least 50% of their time on direct delivery of advising to students.
 - Evidence of strong interpersonal skills.
 - A strong, demonstrated knowledge of institutional academic policies and procedures.
 - Availability to advisees, faculty, or staff.
 - Engages in, promotes, and supports developmental advising.
 - Frequency of contact with advisees: examples include advising appointments, campaigns, email outreach, phone outreach, workshops or department events.
 - Evidence of advising in an academic advising program that supports the mission and vision of MSU Denver.
 - Appropriate referral activity (includes referring students to resources appropriately along with providing faculty and staff with appropriate referral information).
 - Participation in and support of advisor development programs.
 - Evidence of success in student retention, by advisor or department.
 - Perceptions from colleagues of nominee's advising skills.
 - Caring, helpful attitude toward advisees, faculty, and staff.
 - Participation in support of various advising approaches (intrusive, appreciative, developmental, etc...) to build strong relationships with advisees.
 - Monitoring student progress toward academic and career goals.

- III. **Outstanding Faculty Advisor Award**: Defined as an individual whose primary responsibility is teaching and who spend a portion of their time providing academic advising to students.
- Evidence of strong interpersonal skills.
 - A strong, demonstrated knowledge of institutional academic policies and procedures.
 - Availability to advisees, faculty, or staff.
 - Engages in, promotes, and supports developmental advising.
 - Frequency of contact with advisees: examples include advising appointments, campaigns, email outreach, phone outreach, workshops or department events.
 - Evidence of advising in an academic advising program that supports the mission and vision of MSU Denver.
 - Perceptions from colleagues of nominee's advising skills.
 - Caring, helpful attitude toward advisees, faculty, and staff.
 - Evidence of success in student retention, by advisor or department.
 - Participation in support of various advising approaches (intrusive, appreciative, developmental, etc...) to build strong relationships with advisees.
 - Monitoring student progress toward academic and career goals.

Nomination Process: Individuals may self-nominate or nominate someone for an advising award.

Materials Required:

- All nominees must submit a maximum 2-page, double-spaced, written essay in a PDF format with the following information:
 - First and last name
 - Department
 - Position title
 - Name of award category you wish to be considered for
 - Essay on why you, or the person you are nominating, are the best candidate to receive "X" award, including how you/they meet each requirement for the award.
 - Nominees can also include supporting documents of evidence in addition to the written essay. (Materials are not included in the 2-page, double spaced, maximum requirement).

Submission Information

- Nominees must submit materials to Stephanie Allen via email allestep@msudenver.edu.
- Deadline to email nominations is Friday March 8, 2019.